

Mid Sussex Marlins  
 Minutes of Annual General Meeting  
 14<sup>th</sup> December 2022 from 7pm  
 Via Zoom

		<b>ACTION</b>
	<p><b>Welcome and housekeeping</b></p> <p>Gavin O’Mally Richardson (GOR) welcomed all to the meeting and reminded all that display names should be full names and with video on to verify identity.</p> <p>Darren Humphreys (DH) noted that the meeting was quorate with 23 eligible voting members present on zoom and 15 nominations for proxy voting having been submitted in advance of the deadline.</p>	<p>Note</p> <p>Note</p>
1.	<p><b>Apologies for absence</b></p> <ul style="list-style-type: none"> <li>Graeme Edwards and Matt Disney had forwarded apologies prior to the meeting due to work commitments.</li> </ul>	Note
2.	<p><b>To receive and approve the Minutes of the previous Annual General Meeting of 23<sup>rd</sup> February 2022 February 2022.</b></p> <ul style="list-style-type: none"> <li>Minutes were to be read in advance</li> <li>GOR explained polling process with yes, no, I do not wish to vote options. Additional boxes are for completion by those who have been nominated as a proxy.</li> <li>GOR advised that verification of the voting process will take time to review.</li> <li>For votes to be passed, 50% of eligible voters must vote in favour plus 1. A simple majority of those able to vote on the call or via Proxy.</li> <li>The poll was launched and voting completed.</li> <li><i>(Results verified after the meeting to include those of eligible voting members and proxy votes. From 38 eligible voters, 34 votes were received. Minutes duly approved.)</i></li> </ul>	

3.	<p><b>Matters arising from the previous minutes</b></p> <ul style="list-style-type: none"> <li>• Question relating to the outcome of a vote for a member of the Board to be linked to each section of the club. GOR confirmed that this has been acted upon and will be updated further post AGM to reflect changes to the Board.</li> <li>• Has Victor Ludorum trophy from Club Championships 2021 been presented? GOR will make sure this is added to minutes. Fear we have missed the window for this but coaches will take a vote following the next Club Championships.</li> <li>• Exact numbers attending and voting last AGM was not published. GOR apologised and explained that the exact numbers and details were shared post AGM if anyone requires this to be resent let us know.</li> <li>• Query around voting. How are votes counted? Show of hands or online, needs to be standardised. GOR advised that Board have made effort to ensure everyone knows how voting works. Need 50% plus 1 of those eligible to vote on the call or via Proxy. Same as face to face, all aligned with the Articles of Association.</li> <li>• Zoom – when will we go back to face to face? Currently using Zoom – meeting a broader section of the club, accessible, ensures we are quorate and avoids cancellation due to bad weather, lack of attendance and so on.</li> </ul>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>
4.	<p><b>To receive the Chair's report</b></p> <ul style="list-style-type: none"> <li>• Report was issued with the AGM pack that went out, the question was raised for any queries or comment. Of which there were no questions.</li> </ul>	<p>Note</p>
5.	<p><b>Accounts</b></p> <ul style="list-style-type: none"> <li>• Ankit Koomar introduced himself</li> </ul> <p><b>5.1 To consider and approve the accounts for the year to 31<sup>st</sup> March 2022</b></p> <ul style="list-style-type: none"> <li>• The accounts were issued with the AGM pack that went out, the question was raised for any queries or comment. Of which there were no questions.</li> </ul>	<p>Note</p>

	<ul style="list-style-type: none"> <li>• The poll was launched and voting completed.</li> <li>• <i>(Results verified after the meeting to include those of eligible voting members and proxy votes. From 38 eligible voters, 34 votes were received. Accounts duly approved.)</i></li> </ul> <p><b>5.2 Update on financial position as at 31<sup>st</sup> October 2022</b></p> <ul style="list-style-type: none"> <li>• Cash balance end of March £152,000</li> <li>• End of November, cash balance £151,000</li> <li>• 2 biggest costs pool hire and staff. We are up to date with payments.</li> <li>• Split collection of annual membership fees so additional funds coming in in December.</li> <li>• No questions.</li> </ul> <p><b>5.3 To present the fee schedule to apply from 1<sup>st</sup> April 2023</b></p> <ul style="list-style-type: none"> <li>• Background – last year steep increase in fees.</li> <li>• Now in a similar position to pre-pandemic after 2 years of difficulty.</li> <li>• Recognise times are hard. Fee schedule has frozen for all apart from new members and academy. Academy lots of demand and makes the biggest contribution. Felt necessary to increase membership here.</li> <li>• No questions</li> </ul>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>
6.	<p><b>To elect an independent examiner for the accounts for the coming year</b></p> <ul style="list-style-type: none"> <li>• Treasurer keeps regular attention and review of the accounts of club then at end of year ask an independent examiner to review them and make sure everything in there is a true reflection.</li> <li>• Knill James are our accountants – but safeguarding measures are in place - another member of the firm reviews to ensure this is independent.</li> <li>• The poll was launched and voting completed.</li> <li>• <i>(Results verified after the meeting to include those of eligible voting members and proxy votes. From 38 eligible voters, 35 votes were received. Knill James will be reappointed.)</i></li> <li>• No final questions.</li> </ul>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>
7.	<p><b>To receive the Club reports on activities.</b></p> <ul style="list-style-type: none"> <li>• All reports issued in advance.</li> <li>• GOR thanked all section leads for their hard work.</li> </ul>	<p>Note</p>

8.	<p><b>To receive the Welfare Officer's report.</b></p> <ul style="list-style-type: none"> <li>• GOR thanked officers on behalf of the Board – challenging role at times but they do a fantastic job.</li> </ul>	Note
9.	<p><b>To elect Directors and officers for 2023/24 (seven of nine positions available)</b></p> <p><b>(1) Existing officers continuing in post:</b></p> <ul style="list-style-type: none"> <li>• Gavin O'Mally-Richardson</li> <li>• Darren Humphreys</li> </ul> <p><b>(2) Retiring officers:</b></p> <ul style="list-style-type: none"> <li>• Ankit Koomar Treasurer</li> <li>• Kevin Symonds</li> <li>• GOR thanked both Ankit and Kevin on behalf of the Board for their contribution.</li> </ul> <p><b>(3) New officers standing for election</b></p> <ul style="list-style-type: none"> <li>• Emma Goodhew (reappointment)</li> <li>• Katie Rayner (reappointment)</li> <li>• Matthew Disney</li> <li>• Stephen Braine</li> </ul> <p><b>(4) Vote to elect officers – Seven vacancies (7 x Directors)</b></p> <ul style="list-style-type: none"> <li>• <b>Vote to elect Emma Goodhew to the Board of Directors</b></li> <li>• The poll was launched and voting completed.</li> <li>• <i>(Results verified after the meeting to include those of eligible voting members and proxy votes. From 38 eligible voters, 33 votes were received. Emma duly elected.)</i></li> <li>• <b>Vote to elect Katie Rayner to the Board of Directors</b></li> <li>• The poll was launched and voting completed.</li> <li>• <i>(Results verified after the meeting to include those of eligible voting members and proxy votes. From 38 eligible voters, 36 votes were received. Katie duly elected.)</i></li> </ul>	<p>Note</p> <p>Note</p> <p>Note</p> <p>Note</p>

	<ul style="list-style-type: none"> <li>• <b>Vote to elect Matthew Disney to the Board of Directors</b></li> <li>• The poll was launched and voting completed.</li> <li>• <i>(Results verified after the meeting to include those of eligible voting members and proxy votes. From 38 eligible voters, 33 votes were received. Matthew duly elected.)</i></li> <li>• <b>Vote to elect Stephen Braine to the Board of Directors</b></li> <li>• The poll was launched and voting completed.</li> <li>• <i>(Results verified after the meeting to include those of eligible voting members and proxy votes. From 38 eligible voters, 30 votes were received. Stephen duly elected.)</i></li> </ul>	<p>Note</p> <p>Note</p>
10.	<p><b>To consider any Proposals items received</b></p> <ul style="list-style-type: none"> <li>• No proposals received</li> </ul>	<p>Note</p>
11.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• <b>DH presented the Morgan Trophy for volunteers to Graeme Edwards which will be presented on Saturday 17<sup>th</sup> December 2022 at the John Boyden Charity Gala.</b></li> </ul> <p><i>'Graeme has been part of the club for many years, often operating behind the scenes in a calm and quiet manner ensuring those things that are vital for the smooth running of swimming are operational and fit for purpose. We are in the enviable position of having this person volunteering for the club, making sure our events can run smoothly and swimmers get the best experience when competing. It goes further than that though, making sure entries to competitions are submitted, our systems secure from breaches, our AOE is maintained and functional without fault and stepping up to the role of Chair of our Board in complex times. Of course we all know Graeme Edwards and I am sure everyone is appreciative of his dedication, focus on detail and hard work he carries out to keep the club functioning and Swim ready...'</i></p> <ul style="list-style-type: none"> <li>• Pauline Draper said thank you to the Board for all of their work... She does struggle with Zoom though and would request meeting in person going forward. She would like to vote for Emma and Katie but was not able to. GOR suggested possibility of a hybrid meeting going forward so people can attend in person or online. This will be discussed. He advised Pauline that as she has expressed her wish to vote and who for and we will attempt to include those votes.</li> </ul>	<p>Note</p> <p>Note</p>

	<ul style="list-style-type: none"><li>• GOR concluded with a thank you to everyone who attended, to all the staff, volunteers, leads, swimmers and other club supporters. It is an honour to be on the Board and to enable people to do what they love doing. We look forward to welcoming you to the next AGM in 2023.</li></ul>	Note
	<b>There being no further business, the meeting ended at 19.56</b>	