

# Direct Debit Instructions



Please post completed Direct Debit forms to:

Jerry Evans  
Thorpedale  
Broad Street  
Cuckfield  
RH17 5DY

If you do not know your account number we can complete it for you but please enclose your phone number or email address in case we need to contact you.

Direct debits are collected on the 23<sup>rd</sup> of the month before the month to which they apply. The fees for April are therefore collected on 23<sup>rd</sup> March. Each debit is for one third of the quarterly swim fees. Annual membership fees will be collected on 23<sup>rd</sup> October.

New direct debit instructions need to be received by Jerry by the end of the previous month so (for example) please send a form for a DD to be collected on 23<sup>rd</sup> March by the end of February. Forms can be downloaded from the website on this page: <http://www.olymposmarlins.org/the-club#FeeRules>

If you want to stop a direct debit please give us as much notice as possible but preferably at least 2 weeks to ensure we can change the instructions. Changes to direct debits should be notified to [accounts@olymposmarlins.org](mailto:accounts@olymposmarlins.org).

Direct debits are administered for the club by Wealden Leisure (who are also known as Freedom Leisure) so the charge will appear on your bank statement against "Wealden Leisure".